

IHI Patient Safety Congress

Gaylord Palms Resort & Convention Center | Orlando, Florida, USA May 14-16, 2024

Exhibitor Checklist

RIGHT AWAY	DEADLINE
IHI has a room block at the Gaylord Palms Resort for \$229 USD plus tax per night. Click Here to Book your <u>room</u> .	Right Away
APRIL	DEADLINE
Exhibitor Listing for the printed Conference Guide and Mobile App Due Your listing includes organization name and booth number, and you may add an organization description, organization contact email address, and website. Complete your listing in the Sponsor and Exhibitor Portal. You may add your logo to your listing for \$300. Contact your booth sales representative to purchase.	April 4
Discount deadline for Freeman services: carpet, cleaning, furniture, labor, and material handling	April 15
Shipments received at the Advance Warehouse	April 15
Discount deadline for electrical and internet	April 16
Discount deadline for rigging	April 16
MAY	DEADLINE
Last day to receive shipments at the Advance Warehouse	May 6
Deadline to add your organization logo to your exhibitor listing on the mobile app and website	May 7